

## WEST YORKSHIRE JOINT HEALTH OVERVIEW AND SCRUTINY COMMITTEE

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Meeting to be held in Council Chamber, Bradford City Hall, Bradford BD1 1HY on  
Wednesday, 5th December, 2018 at 10.30 am

*(Pre-meeting for all Committee Members at 10.00 am)*

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### MEMBERSHIP

#### **Councillors**

Councillor N Riaz	-	Bradford Council
Councillor V Greenwood	-	Bradford Council
Councillor A Evans	-	Calderdale Council
Councillor S Baines	-	Calderdale Council
Councillor J Hughes	-	Kirklees Council
Councillor E Smaje	-	Kirklees Council
Councillor B Flynn	-	Leeds Council
Councillor H Hayden (Chair)	-	Leeds Council
Councillor Y Crewe	-	Wakefield Council
Councillor B Rhodes	-	Wakefield Council

#### **Co-opted Members**

Councillor J Clark – North Yorkshire County Council  
Councillor A Solloway – North Yorkshire County Council

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*Please note: Certain or all items on this agenda may be recorded*

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**Principal Scrutiny Adviser:**  
**Steven Courtney**  
**Tel: (0113) 37 88666**

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# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25* of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, notice of an appeal must be received in writing by the Chief Democratic Services Officer at least 24 hours before the meeting.)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED –</b> That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p><b>No exempt items have been identified on this agenda.</b></p>	

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3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p><b>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</b></p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p><b>APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTES</b></p> <p>To receive any apologies for absence and notification of substitutes.</p>	
6			<p><b>PUBLIC STATEMENTS</b></p> <p>At the discretion of the Chair, a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations on matters within the terms of reference of the Joint Committee.</p> <p>No member of the public shall speak for more than <b>three minutes</b>, except by permission of the Chair.</p> <p>Due to the number and/or nature of comments it may not be possible to provide responses immediately at the meeting. If this is the case, the Joint Committee will indicate how the issue(s) raised will be progressed.</p> <p>If the Joint Committee runs out of time, comments may be submitted in writing at the meeting or by email (contact details on agenda front sheet).</p>	
7			<p><b>MINUTES OF THE PREVIOUS MEETING</b></p> <p>To confirm as a correct record, the minutes of the meeting held on 8<sup>th</sup> October 2018.</p>	1 - 8

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8			<p><b>WEST YORKSHIRE AND HARROGATE HEALTH AND CARE PARTNERSHIP: ACUTE CARE COLLABORATION AND THE WEST YORKSHIRE ASSOCIATION OF ACUTE TRUSTS</b></p> <p>To consider a report from Leeds City Council's Head of Governance and Scrutiny Support introducing a report from the West Yorkshire and Harrogate Health and Care Partnership which provides an outline of the activity taking place within the Partnership relating to its identified acute care collaboration priority and West Yorkshire Association of Acute Trusts (WYAAT) collaborative forum. The report also includes a description of the WYAAT collaborative forum, alongside a summary of each of the current 12 programme areas that contribute to the acute care collaboration priority.</p>	9 - 34
9			<p><b>WEST YORKSHIRE AND HARROGATE HEALTH AND CARE PARTNERSHIP: WORKFORCE PRIORITY</b></p> <p>To consider a report from Leeds City Council's Head of Governance and Scrutiny Support that introduces a report from West Yorkshire and Harrogate Health and Care Partnership (the Partnership) providing an outline of the activity taking place within the Partnership relating to its identified workforce priority. The report also includes a description of the role of the Local Workforce Action Board (LWAB) and provides some examples of the work taking place to mitigate workforce risks.</p>	35 - 58
10			<p><b>WORK PROGRAMME</b></p> <p>To consider a report from Leeds City Council's Head of Governance and Scrutiny Support on the development of the West Yorkshire Joint Health Overview and Scrutiny Committee's work programme.</p>	59 - 64

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11			<p><b>DATE, TIME AND VENUE OF FUTURE MEETINGS</b></p> <p>To note that, following further consultation, the following dates and times are proposed for future meetings:</p> <p>Monday 11<sup>th</sup> February 10.30 am until 12.30 pm - Halifax  Monday 8<sup>th</sup> April 2019 10.30 am until 12.30 pm – Wakefield</p> <p><i>(Both with a pre-meeting for Committee Members at 10.30 am)</i></p> <p>Additionally Members are asked to note the venues for each meeting which will be hosted by Calderdale and Wakefield Councils respectively.</p> <p><b>THIRD PARTY RECORDING</b></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties– code of practice</p> <ol style="list-style-type: none"> <li>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</li> <li>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</li> </ol>	